



**VILLAGE OF SOUTH HOLLAND
TOWN CENTER MARKETPLACE
Saturdays: June 27 – October 3
9:00 a.m. – 2:00 p.m.
400 East 162nd Street**

2015 Market Rules, Regulations & Application

ELIGIBILITY TO SELL

A vendor is any person offering for sale articles of human consumption, such as fruits or their juices, vegetables, edible grains, nuts and berries and apiary products or non-edible articles such as cut or potted flowers, articles which have been raised, prepared or manufactured by the vendor, members of his/her family or by person in his/her employ. The Market Master must approve regional/seasonal products other than those grown by the producer.

SELLING REGULATIONS

1. Fresh produce may be sold by the piece, or by weight on a scale that is legal for trade and bears a current seal. The face of the scale must be visible to the buyer. Scales used in prepackaging are not subject to state testing; however, produce so packed is subject to inspection to verify the accuracy of the claimed weight. Most produce is sold in volume containers or by the count. When produce is precut and wrapped, a label must be applied to the package to clearly indicate the complete business name and address of the packer or distributor. The label on prepackaged produce sold by weight must also show the commodity name, net weight, price per pound, total price and, if packed other than on the premises, the business name and address.
 - A. All fresh berries, cherries, currants and other small fruit may be sold, if in the bulk, in standard-sized containers such as quarts, pints, standard dry measure, etc. The fruit must be uniform in size or sold by the numerical count.
 - B. Melons may be sold by the count.
 - C. Root crops may be sold by the piece or by the bunch.
2. The source for all bulk products, such as dried fruits, edible grains, dried herbs, nuts and seeds, must be identified and displayed.
3. Any perishable items such as fresh fruit juice, cider, sprouts, etc., must be kept at a temperature of 40F or below. Dry ice is acceptable.
4. Product "dumping" below fair market value is prohibited except when product is identified to purchaser as being of inferior quality.
5. No unwholesome or spoiled articles may be offered for sale such as cracked melons, overripe tomatoes, worm infested corn, etc.
6. Certified organic growers must display certification.
7. A general listing of products and specialty items must be submitted to the Market Master prior to market for his/her review. Market Master may individually determine whether certain "questionable" items may be sold at market.
8. All baked goods and on site prepared food vendors must have acquired all necessary licenses, permits, etc. prior to market season and furnish copies to

the Market Master before entrance to the market as a vendor. All vendors must be in compliance with all local Health Department rules.

9. The collection of Illinois State Sales Tax is the responsibility of the seller. For more information, call 1-800-732-8866 or 1-312-814-5258.
10. The sale of fish, eggs or dairy products shall be permitted as long as the vendor is in compliance with all state laws and/or local Health Department rules and regulations covering such products sold at the market.
11. Purchased products for resale must be purchased from adjoining states; acknowledge source to buyer, and vendor selling purchased item(s) must produce or make more than 50% of sale items. Signage required to be displayed at all times for purchased produce i.e. IN melons, MI peaches.
12. Vendor space(s) are not transferable. All vendors will be assigned a market space prior to the season opening. Vendor relocation may be approved at the discretion of the Market Master.

GROWER DISPLAY ARRANGEMENTS

1. Sellers must furnish their own tables, chairs, drop-cloths, display arrangements and rain protection as they will not be supplied by the Market. The Market is open-air, no shelter is provided. All canopies, tents, umbrellas, etc., must always be securely anchored. Failure to do so is cause for expulsion.
2. Each seller must display a sign with name and hometown. Signage also required for vendors accepting WIC/Senior citizen coupons.
3. Delivery trucks and all other equipment used for transportation and display shall be kept clean at all times with adequate protection against contamination to products.
4. No seller shall attract attention to his goods by hawking or "crying out."

CLEAN-UP REGULATIONS

Sellers must remove all waste and refuse from their spaces and market areas before leaving for the day. It would be useful to have a basket or bucket for trimmings/waste. Sellers' sales and display area must be kept free and clear of unsightly and dangerous debris. Sellers who fail to clean up will face possible suspension or eviction from the market.

DAYS & HOURS OF OPERATION

Saturdays, June 27 through October 3, 9:00 a.m. to 2:00 p.m. at 400 East 162nd Street (including holiday weekends). All vendors are expected to stay through the duration of the scheduled hours of operation unless they are sold out of product. No vendor will be allowed to set up after opening of the market. Vendors must be set up and ready to sell when market opens.

ENFORCEMENT OF MARKET RULES

The Market Master has full authority to enforce all the rules with assistance from other appropriate village departments. Written warning will be provided for first violation with market expulsion upon additional violation.

Occupants of spaces at this market must at all times conform to the market rules.

The Market Master reserves the right to adjust the market rules and regulations as needed in order to better serve the buying public and maintain fair competition among vendors. All sellers will be promptly notified of any such changes.

TOWN CENTER MARKETPLACE
2015 Market
Vendor Application

DATE _____ STATE SALES TAX NO. _____

If license has not been issued, supply date of application _____

NAME _____

VENDOR NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT (DAY) _____ (EVENING) _____

(CELL) _____ (E-MAIL) _____

LIST ITEMS THAT YOU INTEND TO SELL DURING THE SEASON:

Note: indicate next to each item as to whether it is purchased or grown/made by you/your organization

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Electrical Needs:

Limited access; we cannot guarantee electrical service for your booth. If you will require electricity for the market season, please indicate below for what purpose (i.e. refrigerator, freezer, etc.) and we will do our best to accommodate you.

Market Fee:

\$6/week; \$90/season (15 weeks) per 10x10 space

<u># of weeks</u>	<u># of spaces</u>	<u>Fees due</u>
		\$

If not applying for the entire season, please provide dates of interest:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature(s)

Mail check (payable to the Village of South Holland), application, indemnification and proof of insurance, and direct questions and comments to:

Village of South Holland
Department of Public Relations & Marketing
16226 Wausau Avenue
South Holland, IL 60473
Phone: (708) 210-2918
Fax: (708) 210-1019
E-mail: mthornton@southholland.org

INDEMNIFICATION & HOLD-HARMLESS AGREEMENT

The undersigned, for him/herself and, if different, for the person or organization on whose behalf this application is submitted, hereby covenant to indemnify the Village of South Holland as applicable and its residents, volunteers, employees and assigns; and The Illinois Farmers Market Association and its members and its manager and to hold them harmless from any liability for any personal injury or property damage arising in connection with any occurrence arising out of the use of the premises pursuant to this application, and any liability for any contractual or quasi-contractual obligation to third parties in connection with the activity, event, use or occurrence.

Applicant certifies, under penalties of perjury, that all of the information set forth in this application for permit is true and complete to the best of his/her belief. Applicant further agrees to perform all obligations, which may be annexed hereto.

I certify that I have read the terms and condition governing Town Center Marketplace (Farmers Market) as herein stated and agree to abide by them.

Signature Date

LIABILITY INSURANCE CERTIFICATION/PROOF

I hereby acknowledge the fact that I/we have the proper liability insurance coverage necessary to cover me/us at Town Center Marketplace. I provide the following insurance information and also attach/include the proof (i.e. - letter from insurance agent so stating, copy of pertinent policy, etc.) along with application.

Note: Application will not be accepted without this form and proof of insurance.

INSURER: _____ AGENT: _____

ADDRESS: _____

PHONE: _____

AMOUNT OF COVERAGE: _____

I hereby certify the above to be true and that the policy is in good standing.

SIGNATURE: _____ DATE: _____