

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON February 4, 2019 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Mr. John Watson, Director of Economic; Ms. Beth Herman, Village Treasurer; Will Neibert, Assistant to Village Administrator

Absent: Ms. Pat Mahon, Deputy Village Administrator

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, John Russell, Andrew Johnson and Prince Reed

Pastor Richard Zekveld of Covenant Fellowship Church opened our meeting with prayer. President De Graff thanked Pastor Zekveld.

Minutes

Trustee Nysten moved that the reading of the **Minutes of the January 22, 2019** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Nysten, De Young, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

No residents had questions or comments this evening.

Engineer's Report

Mr. Hilsen had one item this evening, a **Supplement MFT Resolution for Van Dam Road Construction** authorizing the use of up to \$176,000 in Motor Fuel Tax Funds to cover the 80% federal share of the Construction Engineering for the Route 6 at Van Dam Road Intersection Improvement. The Village is required to pay 100% of the construction engineering upfront, and then submit to IDOT for 80% reimbursement. Trustee Reed moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nysten and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had one item this evening, a **Resolution for a Blanket IDOT Permit for VSH for 2019 and 2020**. Trustee Reed moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nysten and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 18-1135 & 19-0029 through 19-0052 as presented, representing a value of approximately \$136,000 in community investments**. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nysten, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins had no report this evening.

Community Coordination

Trustee Nysten had no formal report however she took the opportunity to encourage everyone to keep an out open for the February/March issue of the *South Holland Today* which has the State of the Village 2019.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers No. 971 for \$1,205,019.81** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, DeYoung, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson reminded everyone that the South Holland Fire Department is taking applications for the 2019 Citizens Fire Academy starting in August and running to October. The exact dates will be announced later.

The South Holland Police Department is proud to announce that we are currently accepting applications for the spring session of our Student Police Academy. The Student Police Academy is a 6-week course designed for high school age students who have an interest in Law Enforcement as a career, or are just interested to find out more about how and why we do what we do. This course meets once a week on Wednesdays from 3:30 - 5:00 PM from March 13 through April 17 at the South Holland Police Department. The course is open to all South Holland residents currently enrolled in High School (or home schooled). Class size is limited and is filled on a first-come basis.

Public Works

Trustee Reed had no formal report this evening, however he took the opportunity to thanked Chief Staples for checking in on his elderly parents when he was out of town and unable to reach them by phone during the extreme cold.

President De Graff took a moment to underscore Trustee Reed’s remarks sharing that it is comforting knowing that we can all expect such dedication to service from of our public safety departments. He added that it should be noted that during the recent polar vortex, our administrative team, public safety, public works and the whole group of individuals who lead the village made sure we were well prepared to handle the weather event. The announcements and communications that were out there let everyone know what could be done in the event there was a loss of heat. Everyone was made aware of what emergencies that could come up and what people could do. The communication and the public relations aspect was handled very well and we were prepared to help people, if and when they needed help. That is a sign of a really good leadership team and I am thankful for all of you for making sure we were well prepared. Thankfully with the exception of a few people losing power, which was regained relatively quickly, we weathered the storm. Again, thank you all.

President De Graff also shared that due to Presidents’ Day, our next board meeting will be held on Tuesday, February 19.

There being no additional business to come before the President and Board of Trustees, Trustee Johnson moved that this meeting adjourn. Trustee Russell seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, February 19, 2019, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President