

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK  
HELD ON December 3, 2018 7:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. John Watson, Director of Economic

Absent: Ms. Beth Herman, Village Treasurer

Present: Trustees Larry De Young, Cindy Nylen, John Russell, Andrew Johnson and Prince Reed

Absent with Notice: Trustee Vickie Perkins

Pastor Mark Cannon of Living Hope Community Church opened our meeting with prayer. President De Graff thanked Pastor Cannon.

### **Minutes**

Trustee Nylen moved that the reading of the **Minutes of the November 19, 2018** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Nylen, Johnson, De Young, Russell and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

### **Resident Comments**

**Mrs. Bonnie Walker, 173th and Kimbark**, expressed her appreciation for the response from the fire department, particular the fire chief who was the first to arrive and he rushed right in. She shared that she was lucky that the fire was contained to her stove. To her surprise, the fire department installed a fire alarm and a carbon monoxide detector in her home. Mrs. Walker also expressed two concerns. The first concern was regarding a very large tree that is located in the parkway near her home. It produces a lot of leaves that block the sewer and causes standing water on the street and sidewalk during heavy rain. The second concern was regarding the house next door to her that needs a visit from Code Enforcement. There are multiple pieces of furniture stored on the side of the house, creating an eyesore. Directors Knittle and Gunkel will follow up with her regarding the concerns.

### **Engineer's Report**

Mr. Hilsen had no report this evening.

### **Attorney's Report**

Mr. Lapp had one item this evening, a **Resolution** for a **Class 8 - Renewal for Dee Holdings LLC 17201 State Street**. Trustee De Young moved to approve the **Resolution** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees De Young, Russell, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

### **Community Development**

Trustee De Young moved for approval of **Building Permits Nos. 18-0854, 18-1001 and 18-1152 through 18-1188 as presented, representing a value of approximately \$237,000 in community investments**. Trustee Nylen seconded the motion.

Among these permits, Trustee De Young highlighted the following: \$2,700 – signage for The Villa of South Holland; \$25,000 – fire sprinkler for Ed Miniati.

Roll Call: Ayes: Trustees De Young, Nylen, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

### **Parks and Recreation**

No report was given in Trustee Perkins' absence.

### **Community Coordination**

Trustee Nylen reminded everyone that **Winter Wonderland** will take place on December 7, 6-8pm at Veterans Memorial Park. Please note, this year, that the event is one night only. The admission is free. The family-friendly event includes Kids Train Rides, Face Painting, Reindeer and Elves, display of holiday lights, visits with Santa, refreshments and more. Registration for visit with Santa is closed because we have met capacity.

**The Mayor's Coffee** is December 11, 7:30am at the Community Center. Join us for our quarterly coffee and conversation with Mayor De Graff.

We are now accepting nominations for the **Mayor's Leadership Awards**. These awards are presented to South Holland residents who reflect our values of Faith, Family and Future. Nomination forms are available at Village Hall and southholland.org. Winners will be announced at the Volunteer Appreciation Dinner in February. Everyone who submits a complete nomination will be entered into a drawing for a basket of goods and gift cards for South Holland shops and restaurants. The deadline for nominations is December 31, 2018.

The **South Holland Library** is offering a variety of programs during the holiday season. Details can be found in *The South Holland Today* and through the library link, on our website.

#### **Finance**

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers No. 966 for \$3,370,186.43** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Trustee Russell shared that \$2,184,840.00 was repayment of General Obligation Bonds of which \$1,759,149.00 was repayment of principal.

Roll Call: Ayes: Trustees Russell, Johnson, DeYoung, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

#### **Public Safety**

Trustee Johnson shared that the deadline for the Police Department's "Sharing and Caring" event is quickly approaching. The department is working with local elementary schools to identify families that could use a little extra help this holiday season. Donations are being accepted in the form of cash, check or Wal-Mart gift cards. This money will be used to purchase toys for the children in the selected families, along with a large amount of food. To donate, please contact Officer Kirk Kremski or Officer Meghan Norris at the South Holland Police Department by Dec. 7<sup>th</sup>. The South Holland Police Department thanks you in advance for any help you provide to these families.

The Fire Department annual toy drive is well under way. If you would like to participate, please drop toys off at Fire Station 1. It is requested that all toys be new and left unwrapped. All toys collected will then be donated to Restoration Ministries to be dispersed to needy families. If you have any questions, please contact Stella at 331-3123. The deadline is December 8<sup>th</sup>.

#### **Public Works**

Trustee Reed reported that over the past two weeks, Public Works personnel have been busy installing new LED holiday lights on primary roads in the village. The streets included are Rt. 6, 170th Street, South Park Avenue and Wausau Avenue north of Rt. 6. Also, crews have been hanging lights and other holiday decorations throughout Veterans Park for our annual Winter Wonderland event scheduled for Dec 7<sup>th</sup>.

President De Graff, on reflecting on the comments made this evening, shared that this is a very busy, but great time of the year. As we think about the nature of what we have available for our residents and guests and the abilities we have to share this wonder Christmas season with others and the ability to help other people... those who don't have as much, and to be able to give of ourselves, as individuals, as families, as a village should be a priority for all of us. So, beyond the wonderful parties and gatherings with our families, our work associates and our churches, it's important that we think about how we can reach out and help someone in need. This is what Christ did for us and what we need to do for other people. When we think about what our fire and police departments do this time of year, it's exceptional. So as individuals, or as a family or in our phase of influence, try to reach out and touch somebody in a special way.

Our December 17<sup>th</sup> board meeting will take place an hour earlier than usual, at 7:00 p.m.

There being no additional business to come before the President and Board of Trustees, Trustee De Young moved that this meeting adjourn. Trustee Nylen seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, December 17, 2018, at 7:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

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Sallie D. Penman, Clerk

Approved by:

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President