

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON November 19, 2018 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Beth Herman, Village Treasurer; Mr. John Watson, Director of Economic

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen, John Russell, Andrew Johnson and Prince Reed

Reverend Dr. Preston Winfrey of Pioneer Missionary Baptist Church opened our meeting with prayer. President De Graff thanked Reverend Winfrey.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the November 5, 2018** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, De Young, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

Ms. Elizabeth Jenkins, 17129 Bennett, shared her appreciation for the wonderful response from the police fire departments after she was involved in an accident. She also expressed concerns regarding deer eating her plants. The County has promised to help but in the meantime, any help she can get from the Village will be greatly appreciated. President De Graff shared that there are some ways we can help.

Rev. Preston shared brief words of appreciation for the plant he received from the Village Board and Administration in memory of his mother.

Engineer's Report

Mr. Hilsen had three items this evening. The first item was an **IDOT Local Agency Agreement for Federal Participation to Improve Van Dam Road Intersection**. This is an agreement between IDOT and the Village to jointly participate in cost sharing at 80% Federal Funds and 20% Local Funds for the Construction and Construction Engineering for the Van Dam Road Improvement. This agree is required by IDOT in order for the Village to participate in the Federal Aid Program. Trustee Reed moved to approve the **Agreement** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was an **IDOT Engineering Services Agreement for Van Dam Road Intersection Improvement**. This is an agreement that authorizes Robinson Engineering to perform Construction Engineering services for the Van Dam Road Intersection Improvement. Trustee Reed moved to approve the **Agreement** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The third item was a **MFT Resolution for Improvement under the Illinois Highway Code**. This designates Motor Fuel Tax funds that 20% local match of the cost of construction and construction engineering for the Van Dam Road Intersection improvement. The budget is not to exceed \$524,000. Trustee Reed moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, De Young, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had four items this evening. The first item was a **Resolution authorizing the annual agreement with Cook County for food service inspections**. This resolution authorizes the Cook County Environmental Health Division to provide inspection on all food services establishments and retail food stores licensed in the Village. Trustee Perkins moved to approve the **Resolution** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees Perkins, Russell, De Young, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **Class 6b Resolution Renewal for B&B Instruments at 145 West Taft Drive**. Trustee Russell moved to approve the **Resolution** as presented. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Russell, De Young, Perkins, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The third item was a **Resolution authorizing the annual Risk Management Insurance Policy**. Trustee Russell moved to approve the **Resolution** as presented. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Russell, De Young, Perkins, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The fourth item was a **Resolution authorizing submittal of a No-Cash Bid to Cook County Board for property at 745 W. 172nd St.** This is a slightly revised version from the one that the Board adopted at the November 5, 2018 Village Board Meeting. Trustee De Young moved to adopt the **Resolution** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees De Young, Russell, Perkins, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 18-1028, 18-1029, 18-1098, 18-1105, 18-1117, 18-1119 and 18-1121 through 18-1151 as presented, representing a value of approximately \$616,000 in community investments**. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins had no report this evening.

Community Coordination

Trustee Nylen reminded everyone that we are accepting nominations for the Mayor's Leadership Awards. These awards are presented to South Holland residents who reflect our values of Faith, Family and Future. Nomination forms are available at Village Hall and southholland.org. Winners will be announced at the Volunteer Appreciation Dinner in February. Everyone who submits a complete nomination will be entered into a drawing for a basket of goods and gift cards for South Holland shops and restaurants.

Our Winter Wonderland will take place on December 7, 6-8 pm, Veterans Memorial Park. Please note that the event is only one night this year. The family-friendly event includes Visits with Santa, Kids Train Rides, Face Painting, Reindeer and Elves, An amazing display of holiday light, Refreshments and more.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers No. 965 for \$1,333,479.47** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, DeYoung, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that the South Holland Police Department would like to remind residents of section 10-152 of the Village Code. The code references the parking of vehicles during snowstorms. No person shall park any vehicle for a period of time longer than three minutes for loading or unloading of passengers or thirty minutes for loading and unloading of property on any street at any time after snow

begins to fall and for a period of eight hours after snow stops falling, if the snow on the street exceeds two inches in depth. This restriction continues until snow removal operations are completed. For any questions regarding this ordinance, please contact the South Holland Police Department and ask to speak with the Watch Commander.

Public Works

Trustee Reed had no report this evening.

President De Graff shared his thoughts about Thanksgiving, noting that we all have so much to be thankful for in the village, in our individual lives, our families and churches. We are fortunate and blessed in this village. It is a such a tremendous opportunity to serve, live and work in this village. As we think about Thanksgiving, the best way we have to express thanksgiving is by *thanksgiving*...that's living our lives in a way that show we are thankful. He encouraged us all to give thanks in the things we say, the things we do and the way we act and respond to others. This is a big way in how we say thank you God for what you have done for us, our families and our village.

There being no additional business to come before the President and Board of Trustees, Trustee Reed moved that this meeting adjourn. Trustee Johnson seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, December 3, 2018, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President