

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON October 15, 2018 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Beth Herman, Village Treasurer; Mr. John Watson, Director of Economic

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen, John Russell and Andrew Johnson

Absent with Notice: Trustee Prince Reed

Pastor Pete Tassio of Kings Community Church opened our meeting with prayer. President De Graff thanked Pastor Tassio.

Minutes

Trustee Perkins moved that the reading of the **Minutes of the October 1, 2018** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Perkins, Nylen, De Young, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

Ms. Cotton of 16829 Clyde, expressed concerns regarding a trailer truck that is often parked on 169th & Clyde. She shared that she has reported this to the police department but the truck continues to be parked there. She also shared that she was told that permission is given for some trucks to be park on a residential street. Chief Staples explained that trucks parked on residential streets are cited. Drivers pay their fines and sadly park again. We do not impound these trucks. Chief Staples also explained that occasionally a trucker who is a resident is given special permission to park for up to twelve hours. This is a request that is granted once or twice a year.

A resident from 170th Ingleside, had two concerns this evening. The first concern with the timing of the traffic light at the corner of 168th & State. The timing of this light is set by IDOT, however Director Gunkel will contact IDOT regarding possibly adjustments to the timer. The second concern was with a large television that has been left sitting at the curb on 168th for several weeks. Director Gunkel will send a public works crew to follow up.

President De Graff thanked them for their participation this evening.

Engineer's Report

Mr. Hilsen had one item this evening, a **MFT Supplemental Resolution - Van Dam Intersection Improvement**. This is an IDOT accounting item that designates an additional \$2,677.00 of MFT funds to cover the final cost of Phase 1 Engineering for the Van Dam Road Improvement. Trustee Johnson moved to approve the **Resolution** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees Johnson, Russell, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had one item this evening, **Ordinance #2018-21**, authorizing the sale of personal property. Trustee Russell moved to approve the **Ordinance** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 18-0938, 18-0942 – 18-1009 as presented, representing a value of approximately \$543,000 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$3,200 – fire sprinkler for Community Glazier Corp (Chipotle); \$10,000 – fence and electrical work for Splish Splash; \$1,500 – signage for Ralph Edgar Properties; \$2,000 – signage for Boost Mobile Pacesetter Plaza.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins reported that Recreational Services will host its 4th Annual Military Tribute on Wednesday November 7th featuring the Brass Ambassadors Naval Band. The doors will open at 10:30am with lunch being served until 11:30am. All ages are welcome. Pre-registration is required.

Community Coordination

Trustee Nylen shared that our Harvest Party will be held on October 25, 6:30-8:00pm at the Community Center. The event will feature a costume contest, candy bags, games and pumpkin decorating. The Harvest Party is for kids ages 3-12.

Halloween hours are 4:00pm – 7:00pm. Residents and children are strongly encouraged to take advantage of the “trunk or treat” events being held in the parking lots of a number of churches.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers No. 963 for \$1,494,188.02** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, DeYoung, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson shared that we would like to thank Pastor Matt Waterstone for his commitment to the Village and Public Safety for his work as Chaplain. It was a privilege to have him serve the Village in this way, and we're praying that him and his family will be blessed in New York with his new calling.

The South Holland Fire Department hosted another celebration to promote Fire Prevention Week with our annual Open House and Parade of Lights. The support and participation from the residents and elected officials was outstanding. A special thanks to the Citizen Fire Academy graduates who came out in full force to the parade of lights.

In preparation for the October 31, 2018 Halloween holiday, the South Holland Police Department would like to share important information with all participating residents. Halloween hours will begin at 4pm and conclude at 7pm. Residents and children are strongly encouraged to adhere to the following safety tips:

- Make sure costumes are visible, if not put reflective tape on them and the trick or treat bags
- Children should always be accompanied by a parent or responsible adult
- Avoid masks which will obstruct vision
- Only walk on the sidewalk, or the far edge of the road facing traffic
- Do not eat any non-factory wrapped treats until you return home and have an adult check your treats.

Residents and children are invited to visit the South Holland Police Department and meet their dedicated Police Officers and Police Department personnel who will be handing out candy and treats.

Public Works

In Trustee Reed's absence, Trustee Perkins reported that the last day for chipping branches will be on October 30th. The chipping schedule will resume in April of 2019. Special pick-ups will end on Friday, Nov. 2nd. This allows Public Works to transition their equipment for the winter months.

President De Graff echoed Trustee Johnson comments regarding Chaplain Matt Waterstone, wishing him and his family well in his new ministry.

There being no additional business to come before the President and Board of Trustees, Trustee Nylen moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, November 5, 2018, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President