

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK  
HELD ON September 17, 2018 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. John Watson, Director of Economic

Absent: Ms. Beth Herman, Village Treasurer

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, John Russell, Andrew Johnson and Prince Reed

Minister Samuel Morgan of Eagle's Nest Worship Center opened our meeting with prayer. President De Graff thanked Minister Morgan.

#### Minutes

Trustee Nysten moved that the reading of the **Minutes of the August 20, 2018** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Nysten, De Young, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

#### Resident Comments

**Ms. Jackie Franklin, 265 E. 173<sup>rd</sup> Place**, expressed concerns regarding the condition of the old Kramer Store building. Sharing Ms. Franklin's concerns about the condition of the building, President De Graff asked Attorney Lapp and Director Knittle to look into the property to see what can be done.

**A resident from 171<sup>st</sup> & Ingleside**, expressed concerns regarding several issues. He shared that there has been a box of garbage sitting on 170<sup>th</sup> Street for the past four days and that there are bottles he believed to have been left on the street after the Heritage Haul. He also expressed concern regarding oversized trucks parked on driveways and a school bus parked on residential property on 170<sup>th</sup> & Bennett. Director Gunkel will send a Public Works crew out to address any debris that might have been left on the street. Chief Staples will look into the concerns regarding the school bus and oversized vehicles.

President De Graff thanked them for their participation this evening.

#### Engineer's Report

Mr. Hilsen had no report this evening.

#### Attorney's Report

Mr. Lapp had no report this evening.

#### Community Development

Trustee De Young moved for approval of **Building Permits Nos. 18-0761 - 18-0813, 18-0819, 18-0828 - 18-0874 as presented, representing a value of approximately \$455,000 in community investments**. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nysten, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee De Young moved for approval of **Building Permits Nos. 18-0128 - 18-0768, 18-0772 - 18-0827 as presented, representing a value of approximately \$773,000 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$362,000 – buildout and fire alarm for Glazier Corp (Chipotle); \$63,000 – paving for Continental House of Pancakes; \$38,000 – wrought iron fencing for UPS Training Center; \$100,000 – foundation / site work for Ed Miniati Inc.

Roll Call: Ayes: Trustees De Young, Perkins, Nysten, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

### **Parks and Recreation**

Trustee Perkins reported that the Village of South Holland's Parks Advisory Committee will host its 1st Annual Breast Cancer Walk at Veterans Park on Saturday October 6. Registration is available online or at the Community Center. This year's proceeds will benefit The University of Chicago Ingalls Memorial Cancer Research. Registration is \$25 for adults and \$15 for children 12 and under. A team of 6 can register for \$125.

### **Community Coordination**

Trustee Nylen shared that this past Saturday, we held the 13<sup>th</sup> Annual Heritage Haul. It was a beautiful day in Veterans Park. We had over 200 people participate in the race. We are already in the planning stages of next year's Heritage Haul. We have hopes to make it even bigger and better.

The Artists' Gallery, an annual event that features artwork from artists who live and work in South Holland will be open to the public on October 4-6 at the Community Center.

The Oct/Nov issue of South Holland Today, our bimonthly magazine, will be delivered to mailboxes early next week. If you have story ideas for the Dec/Jan issue, or any upcoming issue, please email [julia@southholland.org](mailto:julia@southholland.org).

### **Finance**

Trustee Russell moved for **Approval of payments of vouchers as listed on Registers No. 960 and 961 for \$2,918,669.76** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, DeYoung, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

### **Public Safety**

Trustee Johnson shared that the South Holland Police Department is proud to announce that they have enrolled 15 Junior Cadets for its upcoming Student Police Academy. Students will undergo modern-day law enforcement curriculum, one day a week for five weeks. They will attend a mock police academy involving lectures, role-playing, topical demonstrations, and team building exercises. The academy is designed to highlight key principles of communication, teamwork, leadership, and conflict resolution. Enrollment for this academy is now closed, however enrollment for the next academy will begin in January 2019.

The Fire Department has received a 2017 Life Safety Achievement Award for outstanding fire safety statistics and prevention programs.

The Village has also received recognition for following FEMA's guidelines for the protection of citizens and firefighters by adopting and preserving residential fire sprinkler codes for single-family homes.

### **Public Works**

Trustee Reed reported that Public Works crews have been busy repairing seven water mains that have broken in the past fourteen days. Restoration will take place later in the fall.

Along with mowing our 30 parks, public spaces, and right-of-ways, employees are laying down mulch in specific parks and spraying for weeds.

Lastly, fire hydrants are currently being sandblasted and painted in town. This will continue into the fall months.

President De Graff shared a word of thanks to everyone involved in the Heritage Haul, acknowledging that it was a wonderful time.

There being no additional business to come before the President and Board of Trustees, Trustee Russell moved that this meeting adjourn. Trustee Reed seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, October 1, 2018, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

---

Sallie D. Penman, Clerk

Approved by:

---

President