

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON February 20, 2018 7:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Jay Johnson, Deputy Director Public Works; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. John Watson, Director of Economic Development; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Ms. Beth Herman, Village Treasurer

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Vickie Perkins, Cindy Nysten, John Russell, Prince Reed and Andrew Johnson

Absent with Notice: Trustee Larry De Young,

Elder Phyllis Brown from Free Spirit Ministries opened our meeting with prayer. President De Graff thanked Elder Brown.

Minutes

Trustee Russell moved that the reading of the **Minutes of the February 5, 2018** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Russell, Reed, Perkins, Nysten and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

There were no residents with comments or questions.

Engineer's Report

Mr. Hilsen had one item this evening, a **MFT Agreement for Preliminary and Construction Engineering – 2018 Street Resurfacing**. This agreement authorizes Robinson Engineering to prepare IDOT documentation and perform the design and construction engineering services and material testing for the 2018 Street Resurfacing Program for 1) 161st St from South Park to 600 East 2) 166th Pl from Greenwood Ave to Woodlawn Ave 3) Woodlawn Ave from 166th Pl to 167th 4) Woodlawn Court from 188th Pl to dead end 5) Greenwood Ave from 166th St to 155th Pl 6) 157th St from State St to Calumet Dr. 7) 163rd St from Greenwood Ave to Woodlawn E. Ave and 8) Wabash Ave Alley W from 151st St to North Dead End. Trustee Reed moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, Perkins, Nysten and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had six items this evening. The first item was the **Annual SWAP Intergovernmental Agreement with Cook County**. Trustee Russell moved to approve the **Resolution** as presented. Trustee Nysten seconded the motion.

Roll Call: Ayes: Trustees Russell, Nysten, Perkins, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was **Ordinance 2018-5 amending Chapter 2, Sec. 2-17 – Administration**. Trustee Johnson moved to approve the **Ordinance** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees Johnson, Russell, Perkins, Nysten and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff added that this will provide for the strongest work force possible.

The third item was **Ordinance 2018-2 amending Chapter 9, "Business Licenses and Regulations"**. Trustee Nysten moved to approve the **Ordinance** as presented. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Nylen, Reed, Perkins, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The fourth item was **Class 6b Renewal Resolution – Grier Abrasives – 123 – 135 West Taft Drive.** Trustee Nylen moved to approve the **Resolution** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The fifth item was **Ordinance 2018-6 Amending Chapter 6 – Building and Building Regulations.** Trustee Reed moved to approve the **Ordinance** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Reed, Perkins, Nylen, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The sixth item was **Ordinance 2018-4 Amending Chapter 2, Sec. 2-17 – Administration – Executive Succession.** Trustee Russell moved to approve the **Ordinance** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

In Trustee De Young’s absence, Trustee Nylen moved for approval of **Building Permits Nos. 17-0598, 17-1314, 18-0027, 18-0047 through 18-0059 as presented, representing a value of nearly \$300,342.80 in community investments.** Trustee Perkins seconded the motion.

Among these permits, Trustee Nylen highlighted the following: \$160,000 – fire alarm system for Manor Care; \$8,400 – fire sprinkler for Sherwin-Williams Co.

Roll Call: Ayes: Trustees Nylen, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins shared that tickets are now on sale for our annual Mother and Son Superhero Party. All boys ages 3 to 10 are encouraged to come in your favorite superhero costume and enjoy a night of food, games, and dancing. Mothers are encouraged to dress up as well. This year’s Superhero party will take place on Friday March 2 at 6:30 p.m.

Registration is now available for our annual Easter Egg Hunt which will take place at Veterans Park on Saturday March 24 at 11 a.m. for children 1 to 10 years of age. This event will be held rain or shine and pre-registration is required.

This year’s Memorial Day parade will take place on Monday May 28, at 11 a.m. We are encouraging all schools, churches, businesses and civic groups to participate. You must register your group to be entered into the parade. For more information, please call the recreation office at 708-331-2940.

Community Coordination

Trustee Nylen shared that the next Mayor’s Coffee is 7 p.m. Tuesday, March 13, at the South Holland Community Center.

For more information about Village activities, please take a look at the new issue of the *South Holland Today*.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register No. 941 for \$937,113.00** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, Perkins, Nysten and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson had no report this evening.

Public Works

Trustee Reed reported that computer upgrades have taken place at the Sibley Pump Station along with the Public Works Pump Station. Van Dam and Canal Elevated Reservoirs were also upgraded with new PLC's and MetroCloud SCADA integration. Included in this upgrade was Cottage Grove's sanitary lift station, it's first since 1962. This provides real-time data and better security for both South Holland's water and sanitary systems.

President De Graff expressed thanks to Public Works on the great job they did with snow removal as well as the work they are currently doing with our water covered roads.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, March 5, 2018, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President