

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON November 20, 2017 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director of Economic Development

Absent: Mr. Ed Stewart, Director Recreational Services; Ms. Beth Herman, Village Treasurer

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Vickie Perkins, Cindy Nylen, John Russell, Prince Reed and Andrew Johnson

Absent with Notice: Trustee Larry De Young

Pastor Matt Waterstone from First Reformed Church opened our meeting with prayer. President De Graff thanked Pastor Waterstone.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the November 6, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

There were no residents with questions or comments.

Engineer's Report

Ms. Barker had one item this evening, a **MFT Supplemental Resolution for Resurfacing – 169th Street**. This is a housekeeping matter required by IDOT to close out the documentation on the 169th Street Resurfacing Project. The work was completed in 2016 and the final cost came in under the original contract price of \$13,600. Trustee Reed moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had one item this evening, a **Class 6b Renewal Resolution – Carl Buddig – 15600 Wentworth Ave**. Trustee Russell moved to adopt the **Resolution** as presented. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Russell, Nylen, Perkins, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

In Trustee De Young's absence, Trustee Nylen moved for approval of **Building Permits Nos. 17-1147, 17-1170, 17-1178, 17-1187, 17-1193 thru 17-1195, 17-1197 thru 17-1205, 17-1207 thru 17-1212, 17-1214 thru 17-1219, 17-1221 thru 17-1236 as presented, representing a value of nearly \$863,000 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee Nylen highlighted the following: \$260,000 – security canopies, turnstiles and fence work for Carl Buddig.

Roll Call: Ayes: Trustees Nylen, Perkins, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins had no report this evening.

Community Coordination

Trustee Nylen shared that the Winter Wonderland is 6 p.m. Friday, December 1 and Saturday, December 2. Activities include the tree lighting ceremony, Santa & Mrs. Claus, ice carving, puppet show, live music, train rides, horse drawn wagon rides, kid’s crafts, and more. For a full list of activities for both days, visit online at www.southholland.org.

President De Graff added that this is an outstanding event that gets better every year.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register No. 935 for \$1,186,324.20** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson had no report this evening.

Public Works

Trustee Reed shared that on November 15th 2017, United Meters, Inc. started to replace another 2,000 electronic devices that are installed on our water meters. This will help greatly in reading water meters in the future. When contacted, please set up an appointment to have yours replaced. This company will have United Meter trucks and also Village picture I.D's. If you have questions concerning this program, please call Public Works at [708-339-2323](tel:708-339-2323).

Acknowledging a balanced budget throughout 2017 and the projected revenues and cost reductions of the beginning 2017-2018 fiscal year, President De Graff thanked the administration for a great job, but noted we will keep working hard.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee Johnson moved that this meeting adjourn. Trustee Reed seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, December 4, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President