

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON November 6, 2017 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Brian Smith, representing Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Ms. Pat Mahon, Interim Village Administrator; Ms. Beth Herman, Village Treasurer; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director of Economic Development

Absent: Mr. Frank Knittle, Director Community Development

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, John Russell and Prince Reed

Absent with Notice: Trustee Andrew Johnson

Chaplain Heino Blaauw from Providence Life Services opened our meeting with prayer. President De Graff thanked Chaplain Blaauw.

Special Presentation

Before asking for a motion to appoint a new village administrator, President De Graff acknowledged the contribution of previous members of our village administration, Rich Zimmerman and Joan Summit who were in attendance. He expressed a special thanks to Interim Village Administrator Pat Mahon and shared his dismay in her decision not to accept the position, however he respects her decision. President De Graff asked for a motion to appoint Mr. J Wynsma to the position of Village Administrator. Trustee De Young moved to approve the **appointment** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees De Young, Russell, Perkins, Nysten and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Minutes

Trustee Nysten moved that the reading of the **Minutes of the October 16, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nysten, Perkins, De Young, Russell and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

Michelle Royster expressed disappointment in Pat Mahon not being appointed as Village Administrator, but shared that since Pat did not want the position, she will have to accept Pat's decision.

Jackie Franklin shared that she had not received the notes from the MWRD meeting regarding the odor coming from the quarry. President De Graff explained that the meeting notes come from MWRD and assured her that information will be sent to resident and that an update will be in the *South Holland Today*. Ms. Mahon shared that we have not received the notes from MWRD but she will follow up with them.

Mr. Randy Wooding, 17201 Drexel, expressed his concerns regarding the increase in traffic at the intersection of Route 6 and Van Dam, resulting from the opening of Love's, and asked if there were any plans for improvements. President De Graff explain that improvements will be made to that intersection and that plans for improvements have been in the works even before the Love's Travel Center.

President De Graff thanked everyone for their participation this evening.

Engineer's Report

Ms. Barker had no report this evening.

Attorney's Report

Mr. Lapp had three items this evening. The first item was a **Resolution authorizing the Annual Risk Management Insurance Policy**. Trustee Russell moved to adopt the **Resolution** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Russell, Perkins, DeYoung, Nysten and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **Resolution authorizing IMRF Recertification**. Trustee De Young moved to adopt the **Resolution** as presented. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees De Young, Reed, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The third item was **Ordinance 2017-14, authorizing the Sale of Personal Property**. Trustee Reed moved to adopt the **Ordinance** as presented. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Reed, Nylen, De Young, Perkins and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 17-0912, 17-1091, 17-1105 thru 17-1192 as presented, representing a value of over \$825,000 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$18,000 – electrical work and signage for Atre, LLC Currency Exchange; \$8,000 - Bus Shelter for PACE Suburban Bus; \$40,000 – HVAC and Mechanical for Gurtler Industries, Inc.; \$3,000 – signage for Roeda Signs; \$10,000 – interior remodel for new business Pace Setter Plaza; \$49,000 – Roof Repair for Smits Funeral Home.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Russell and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins had no report this evening.

Community Coordination

Trustee Nylen shared that the annual Winter Wonderland fest will be held at 6:00 p.m. Friday, December 1 and Saturday, December 2. Activities include the tree lighting ceremony, Santa Claus, train rides, horse drawn wagon rides, and more. For a full list of activities, visit online at southholland.org.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register No. 933 for \$953,843.40 and Register No. 934 for \$403,427.01** covering day-to-day operations, vendor payments and salaries. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Russell, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

No report was given in Trustee Johnson's absence.

Public Works

Trustee Reed moved for approval of a **Resolution adopting the 2017 Flood Plain Management Plan**. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees Reed, Russell, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Reed shared that the Electronic Waste collection on October 28th was well attended. Our next collection date will be on the 23rd of March 2018.

While spring flowering bulbs are being planted at Veterans Park and our Gateway signs, Public Works crews are in the process of decorating for Winter Wonderland and the Holiday Season.

President De Graff took a moment to acknowledge police Chaplin, Dr. Carl King and the 30th Anniversary of his church, Christ Community Church.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee De Young moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, November 20, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Approved by:

Sallie D. Penman, Clerk

President