

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON October 16, 2017 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Ms. Pat Mahon, Interim Village Administrator; Ms. Beth Herman, Village Treasurer

Absent: Mr. Ed Stewart, Director Recreational Services; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director of Economic Development;

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, John Russell and Andrew Johnson

Absent with Notice: Trustee Prince Reed

Pastor Glen McCarthy from Peace Christian Reformed Church opened our meeting with prayer. President De Graff thanked Pastor McCarthy.

Minutes

Trustee Nysten moved that the reading of the **Minutes of the October 3, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nysten, Perkins, De Young, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

No residents had comments this evening.

Engineer's Report

Ms. Barker had no report this evening.

Attorney's Report

Mr. Lapp had two items this evening. The first item was a **Class 8 Resolution - Pablo Honey, LLC 16618 State Street**. Trustee De Young moved to adopt the **Resolution** as presented. Trustee Russell seconded the motion.

Roll Call: Ayes: Trustees DeYoung, Russell, Perkins, Nysten and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **Resolution Authorizing Agreement with Kane, McKenna and Associates, Inc. for professional services**. Trustee Russell moved to adopt the **Resolution** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Russell, Perkins, De Young, Nysten and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 17-0620, 17-0919, 17-1062 thru 17-1104 as presented, representing a value of over \$522,000 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$200,000 – new elevator ADA compliant for S.H. Library; \$11,000 – fence for Flo-Maxx Sewer & Plumbing; \$6,000 – paving asphalt parking lot for Park Press; \$32,000 – interior remodel for Novogroder Companies

Roll Call: Ayes: Trustees De Young, Perkins, Nysten, Russell and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins shared that there are limited spaces remaining for our annual Harvest Fest which will take place on Thursday October 26, at 6:30 p.m. The Harvest Fest is for children 3 to 12 years of age. The night will feature a costume judging contest, candy bags, games, pumpkin decorating, and crafts. Pre-registration is required. Sign up today.

Our third annual Military Tribute featuring the Band of Brothers Pipes and Drums will take place on Wednesday November 1, the doors will open at 10:30 a.m. We are encouraging all Veterans to take part in this event. Lunch will be provided; pre-registration is required.

Community Coordination

Trustee Nylen shared that Monday, October 23, is the first annual *Love Thy Neighbor Dessert Social*, hosted by the South Holland Neighborhood Groups Organizing Committee. The social runs from 7:00 to 8:30 p.m. at Thornwood High School, 17101 South Park Avenue. Residents should call 708-210-2947 to RSVP for the event.

Halloween Trick or Treat hours are 4:00 to 7:00 p.m. Tuesday, October 3.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register No. 932 for \$1,699,518.29** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson had no report this evening.

Public Works

In Trustee Reed's absence, Trustee Perkins reported that the Public Works Department would like to remind residents that branch pick up will end October 31st, while the last day for special pickups will be November 3rd. These services will resume in April of 2018.

Public Works is also transitioning its fleet over to winter operations this month in preparation of the coming season.

Our premier and pocket parks are being fertilized and cut, and new swing sets are still being installed at designated parks.

President De Graff acknowledged the outstanding October 15th performance of the South Holland Master Chorale, under the direction of Al Jackson.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee De Young moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, November 6, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Approved by:

Sallie D. Penman, Clerk

President