

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON October 3, 2017 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Deputy Police Chief; Mr. Gregory Baker, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Brian Smith, representing Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Ms. Pat Mahon, Interim Village Administrator; Mr. John Watson, Director of Economic Development; Ms. Mary Ann Thornton, Director Public Relations and Marketing

Absent: Mr. Frank Knittle, Director Community Development; Ms. Beth Herman, Village Treasurer

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, Andrew Johnson and Prince Reed

Pastor Phil Tarver from United Faith Center Ministries International opened our meeting with prayer. President De Graff thanked Pastor Tarver.

Oath of Office

President De Graff asked for support to appoint John Russell to the seat of village trustee, filling the unexpired term of the late Dr. John Sullivan. Trustee Reed moved to support the appointment of John Russell as trustee. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Reed, Perkins, DeYoung, Nysten and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

After Mr. Lapp administered the Oath of Office, Trustee Russell was seated.

Special Presentation

President De Graff presented a **Proclamation honoring Police Chief Greg Baker** for his years of service.

President De Graff asked for support to **appoint Shawn Staples to the position of police chief**, filling the vacancy of retired Chief Greg Baker. Trustee Johnson moved to support the appointment of Shawn Staples as police chief. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Johnson, Reed, Perkins, DeYoung, Nysten and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Minutes

Trustee Nysten moved that the reading of the **Minutes of the September 18, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nysten, Perkins, De Young, Johnson and Reed

Abstain: Trustee Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

Ms. Rose Brooks, representing the Greenwood Woodlawn Association, expressed concerns regarding loose asphalt in their area and asked where they were on the schedule for street repair. President De Graff shared that if we cannot get that information to her tonight, we will get back to her with the answer as soon as possible. We will also reevaluation the area and if needed, we can move that area up in the que.

Ms. Elaine Cotton asked if it was legal for trucks to park on the shoulder of Van Dam Road. It appears that trucks are parked on the shoulder nearly every night causing a possible hazardous situation. Chief Staples will look into this.

Dr. Jenkins, who had previously expressed concerns regarding tall grass on vacant properties in her area, expressed appreciation to the village board for cutting the grass.

Cheryl Smith, 156 Haney Road, expressed concerns regarding a growing number of break-ins in her area. She believes that there is not enough police presence. Chief Staples will follow up with her.

Engineer's Report

Ms. Barker had no report evening.

Attorney's Report

Mr. Lapp had two items this evening. The first item was a **Resolution appointing newly appointed Police Chief Staples as Public Safety Representative to E-COM Board of Directors**. Trustee Johnson moved to adopt the **Resolution** as presented. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Johnson, Reed, DeYoung, Perkins, Nylen and Russell

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **Resolution authorizing the annual agreement with Cook County for food service inspections**. Trustee De Young moved to adopt the **Resolution** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees DeYoung, Perkins, Nylen, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 17-0897, 0911, 0956, 0958, 0977, 0981, 1000, 1001 and 17-1011 to 17-1061 as presented, representing a value of \$1,958,928.00 in community investments**. Trustee Perkins seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$570,000 – new commercial building for Vintage Scripts, The Grind; \$575,000 – new construction for Chicago Heights Glass; \$95,000 – underground tank for Marathon Oil; \$20,000 – addition for Splish Splash Car Wash; \$50,000 – paving for Gurtler Industries, Inc.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Russell, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins shared that registration is now available for our youth basketball league which is scheduled to begin on Saturday November 11. Boys and girls in grades 3rd thru 6th will take place in a 10-week instructional program followed by an 8-week tournament. All games will be played on Saturdays.

We will be hosting our annual Harvest Fest on Thursday October 26, at 630pm for children 3 to 12 years of age. The night will feature a costume judging contest, candy bags, games, pumpkin decorating, and crafts. Pre-registration is required.

Our third annual Military Tribute featuring the Band of Brothers Pipes and Drums will take place on Wednesday November 1. The doors will open at 10:30 am. We are encouraging all Veterans to take part in this event. Lunch will be provided. Pre-registration is required.

Community Coordination

Trustee Nylen shared that the annual *Artists' Gallery* opens this week at the South Holland Community Center - October 5 and 6, from noon to 8 p.m., and October 7, from 10 a.m. to 2 p.m. The Community Center is located at 501 E. 170th Street.

The South Holland Master Chorale will celebrate its 20th Anniversary season with an opening concert themed "*Looking Back, Looking Ahead*" at 4:00 p.m., Sunday, October 15, at First Reformed Church. The church is located at 15924 South Park Avenue. Concerts of the South Holland Master Chorale are free and open to the public.

Monday, October 23, is the first annual *Love Thy Neighbor Dessert Social*, hosted by the South Holland Neighborhood Groups Organizing Committee. The social runs from 7:00 and 8:30 p.m. at Thornwood High School, 17101 South Park Avenue. Residents should call 708-210-2947 to rsvp for the event.

Finance

Trustee Russell moved for **Approval of payments of vouchers as listed on Register No. 931 for \$1,345,928.56** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Russell, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson invited everyone to come out to the Fire Department’s Open House on Saturday, October 7, 2017, 10:00am to 1:00pm at Fire Station 1, 16230 Wausau Avenue. The day will feature Firefighter Memorial Dedication, Live Extrication Demo, Fire Prevention Safety Tips and Information, University of Chicago Aeromedical Network (UCAN) Helicopter On Site, Meeting and Eating Lunch with the South Holland Firefighters.

The South Holland Fire Department is pleased to sponsor an annual Parade of Lights in conjunction with National Fire Prevention Week, October 8-14, 2017. The Parade of Lights will take place on Tuesday, October 10, 2017. There will be a brief public service at Thorn Creek Reformed Church at 7:00pm and the parade will begin there at 7:30pm. The address of Thorn Creek Reformed Church is 1875 E 170th Street. The parade will then wind through the streets of South Holland, Thornton and Homewood, ending at the Homewood Fire Station.

President De Graff shared how wonderful it is that South Holland and Homewood have continued to host the Parade of Lights in honor of the fallen firefighters.

Public Works

Trustee Reed reported that the second phase of our fire hydrant painting is resuming with 350 more fire hydrants sandblasted and repainted. This should take 3 -4 weeks, weather permitting. The third and final phase will be completed in the summer of 2018.

Public Works is in the process of installing new playground equipment at the south end of Maicach Park, located just north of 166th Street.

President De Graff shared that everyone is invited for cake and coffee immediately following the Board meeting to celebrate Chief Baker’s retirement, Shawn Staples appointment as police chief and John Russell being sworn in as trustee.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee De Young seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, October 16, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Approved by:

Sallie D. Penman, Clerk

President