

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON February 6, 2017 8:00 P.M.

Administrative Staff Present: Mr. Gregory Baker, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Bryant Krizik, Deputy Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Jay Johnson, Deputy Director of Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Mr. Jason Huisman, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director of Economic Development; Ms. Beth Herman, Village Treasurer

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vicky Perkins, Cindy Nylén, John Sullivan, Andrew Johnson and Prince Reed

Pastor Vince Lambert from River Oaks Community Church opened our meeting with prayer. President De Graff thanked Pastor Lambert.

Minutes

Trustee Nylén moved that the reading of the **Minutes of the February 6, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Nylén, De Young, Perkins, Sullivan, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

There were no residents with questions or comments this evening.

Engineer's Report

Ms. Barker had six items this evening. The first item was an **IDOT Local Agency Agreement for Construction – Woodlawn West Bridge**. This is an agreement between IDOT and the Village to jointly participate 80/20, in the construction and construction engineering costs for the Woodlawn West Bridge Replacement Project. Trustee Sullivan moved to adopt the **Agreement** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, DeYoung, Perkins, Nylén and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was an **IDOT Engineering Services Agreement for Construction Engineering – Woodlawn West Bridge**. This agreement authorizes Robinson Engineering to perform the construction engineering services for the Woodlawn Bridge Replacement Project. Trustee Sullivan moved to adopt the **Agreement** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, DeYoung, Perkins, Nylén and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The third item was a **MFT Appropriation Resolution for the Woodlawn West Bridge**, authorizing the use of up to \$845, 250 in Motor Fuel Tax funds to cover the cost of construction engineering and bridge construction on the Woodlawn West Bridge Replacement Project. Trustee Sullivan moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, DeYoung, Perkins, Nylén and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The fourth item was a **Resolution of Support for Invest in Cook Grant Application**. Trustee Sullivan moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, DeYoung, Perkins, Nylén and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The fifth item was a **MFT Resolution for 2017 Street Resurfacing**, authorizing the use of up to \$587,000 in Motor Fuel Tax funds to cover the cost of construction and construction engineering for the 2017 Street Resurfacing Program (167th Street, 167th Place, Avalon Court and 171st Court). Improvements will consist of design engineering, construction engineering and roadway resurfacing for local street, with patching, curb and gutter removal and replacement, and sideway removal and replacement. Trustee Reed moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, DeYoung, Perkins, Nylen and Sullivan

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The sixth item was a the **MFT Engineering Services Agreement for Preliminary and Construction Engineering – 2017 Street Resurfacing**, authorizing Robinson Engineering to prepare IDOT documentation, and perform the design engineering, construction engineering, and material testing for the 2017 Street Resurfacing Program. Trustee Reed moved to adopt the **Agreement** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Reed, Johnson, DeYoung, Perkins, Nylen and Sullivan

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had two items this evening. The first was a **Resolution authorizing agreement with Oak Ridge Maintenance**, the lowest responsive and responsible bidder for landscape maintenance services. Trustee Sullivan moved to adopt the **Resolution** as presented. Trustee Johnson seconded the motion. The following bids were received:

Bidder	Bid Price
Oak Ridge Maintenance	\$ 25,248.00
Suburban Landscaping	\$ 25,550.00
C & T Lawn and Landscape	\$ 25,697.00
Timber Crest Landscaping	\$ 28,100.00
Eternally Green Lawn Care	\$ 28,690.00
T & J Services, Inc.	\$ 30,000.00
Top Gunn Landscape	\$ 31,450.00
Beary Landscape Management	\$ 37,450.00
Peoples Landscaping & Snow Removal	\$495,437.04

Roll Call: Ayes: Trustees Sullivan, Johnson, DeYoung, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second was a **Resolution authorizing contract with Hayes Mechanical, LLC** for heating system replacement at 315 E. 161st Place, the current location of Pioneer Missionary Baptist Church. The resolution ratifies an emergency decision to have an inoperable unit replaced. Trustee De Young moved to adopt the **Resolution** as presented. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Sullivan, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 17-0061 to 17-0091 as presented, representing a value of approximately \$439,000.00 in community investments**. Trustee Sullivan seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$2,150 – signage for Hamra Enterprises; \$2,600 – signage for Advanced Eye Care of So. Holland.

Roll Call: Ayes: Trustees De Young, Sullivan, Perkins, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee De Young moved for approval of **Building Permits Nos. 17-0092 to 17-0124 as presented, representing a value of approximately \$309,000.00 in community investments.** Trustee Sullivan seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$120,000 – interior buildout for Hamra Enterprises.

Roll Call: Ayes: Trustees De Young, Sullivan, Perkins, Nylen, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins reported that our annual Easter Egg Hunt will take place on Saturday April 8th at Veterans Park at 11am. This event is for children 1 to 10 years of age. Pre registration is required. The hunt will take place rain or shine and is for South Holland residents only.

Registration is now available for our 7th and 8th grade basketball league. The league will feature a ten week round robin schedule and playoffs. All games will be played on Wednesdays with the first game starting at 6:45pm each night. The league is scheduled to start on March 22nd.

Community Coordination

Trustee Nylen reported that the Education Commission will host a Voters' Forum from 2 to 4 p.m. Saturday, March 18, at the South Holland Community Center.

The next Mayor's Coffee is March 28, 7 p.m. at the South Holland Community Center.

Finance

Trustee Sullivan moved for **Approval of payments of vouchers as listed on Register No. 912 for \$994,319.29** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Sullivan moved for **Approval of payments of vouchers as listed on Register No. 913 for \$366,233.36** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Sullivan moved for **Approval of payments of vouchers as listed on Register No. 914 for \$720,958.13** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson highlighted a couple of details from the Public Safety Committee, held earlier this evening – police calls are down and fire calls are up.

Public Works

Trustee Reed shared that with the mild weather, Public Works crews were repairing and rebuilding catch basins around town. Also, root cutting, televising and documenting sanitary sewers were a high priority this month. Lastly, Public Works has installed two new swing sets at Willowbrook Park and Dalenberg Park for the safety and enjoyment of our children.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee De Young moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, March 20, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President