

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK  
HELD ON February 6, 2017 8:00 P.M.

Administrative Staff Present: Mr. Gregory Baker, Police Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Mr. Jason Huisman, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director of Economic Development; Ms. Beth Herman, Village Treasurer

Absent: Mr. Brian Kolosh, Fire Chief

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vicky Perkins, Cindy Nylen, John Sullivan and Andrew Johnson

Absent with Notice: Trustee Prince Reed

Pastor Matt Waterstone from First Reformed Church opened our meeting with prayer. President De Graff thanked Pastor Waterstone.

#### **Minutes**

Trustee De Young moved that the reading of the **Minutes of the January 17, 2017** meeting be dispensed with, copies thereof having been distributed to each trustee, and the Minutes as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen, Sullivan and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

#### **Resident Comments**

There were no residents with questions or comments this evening.

#### **Engineer's Report**

Ms. Barker had no report this evening.

#### **Attorney's Report**

Mr. Lapp had one item this evening, **Ordinance 2017-1, Authorizing the Sale of Personal Property**. Trustee Johnson moved to adopt the **Ordinance** as presented. Trustee Sullivan seconded the motion.

Roll Call: Ayes: Trustees Johnson, Sullivan, DeYoung, Perkins and Nylen

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

#### **Community Development**

Trustee De Young moved for approval of **Building Permits Nos. 17-0016 to 17-0060 as presented, representing a value of approximately \$463,000.00 in community investments**. Trustee Sullivan seconded the motion.

Among these permits, Trustee DeYoung highlighted the following: \$10,000 – demolition of Office Building for Amer Samawi; \$28,000 – fire sprinkler for Salta, LLC/ USA Truck; \$3,700 – signage for Seida Property; \$3,600 – building addition buildout for Village Center for Ralph Edgar Properties; \$10,000 – fire alarm for College Center Ralph Edgar Properties.

Roll Call: Ayes: Trustees De Young, Sullivan, Perkins, Nylen and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

#### **Parks and Recreation**

Trustee Perkins reported that tickets are now on sale for our second annual Mother and Son Super Hero Party which will take place on Friday March 3, 2017 for children 3 to 10 years of age. All little super heroes are encouraged to come in their favorite super hero costumes and enjoy a night of food, fun and games. Mothers are encouraged to dress up as well. The party begins at 6:30pm.

#### **Community Coordination**

Trustee Nylen had no official report, but she took a moment to ask residents watch the mail for the newest edition of the *South Holland Today*.

**Finance**

Trustee Sullivan moved for **Approval of payments of vouchers as listed on Register No. 910 for \$1,007,015.92** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins and Nysten

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Sullivan moved for **Approval of payments of vouchers as listed on Register No. 911 for \$1,139,057.05** covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins and Nysten

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

**Public Safety**

Trustee Johnson announced that applications are now available for the Citizens Police Academy, at the South Holland Police Department. Classes will begin April 6.

**Public Works**

In Trustee Reed’s absence, Trustee Perkins reported that this mid-January has seen great savings to our fleet and equipment maintenance, along with our winter salt supply. Crews have been busy painting indoor projects and servicing the many lawnmowers and tractors. Maintenance to the Village out buildings, pumping stations, and lift stations are ongoing. Lastly, the Clean High Winds Team and other Public Works personnel have been focused on cleaning up debris in empty lots and along roadways.

President De Graff asked if there were any additional business.

There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee De Young seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, February 21, 2017, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

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Sallie D. Penman, Clerk

Approved by:

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President