

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON March 7, 2016 8:00 P.M.

Administrative Staff Present: Mr. Gregory Baker, Police Chief; Mr. Brian Kolosh, Fire Chief; Mr. Frank Knittle, Director Community Development; Mr. Ed Stewart, Director Recreational Services; Mr. George Gunkel, Director Public Works; Mr. Tim Lapp, Village Attorney; Mrs. Pat Barker, Village Engineer; Mr. Jason Huisman, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Ms. Mary Ann Thornton, Director Public Relations and Marketing; Mr. John Watson, Director Economic Development; Mr. Mike Veronie, Deputy Clerk; Ms. Beth Herman, Village Treasurer

President De Graff called the meeting to order and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nysten, John Sullivan, Andrew Johnson and Prince Reed

Pastor Melvin Moore of New Beginnings Full Gospel Ministry, opened our meeting with prayer. President De Graff thanked Pastor Moore.

Minutes

Trustee Nysten moved that the reading of the **Minutes of the February 16, 2016** meeting be dispensed with, copies thereof having been distributed to each trustee, and the Minutes as presented be approved. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees Nysten, Reed, De Young, Perkins, Sullivan and Johnson

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

No residents had questions or comments.

Engineer's Report

Mrs. Barker had two items this evening. The first item was a **MFT Resolution for for Roadway Resurfacing Improvements on Church Street from Gowens Lane to Mutual Terrace, on 171st Ct. from Paxton to limits of Court, and on Luella Ave. from 166th St to 170th Street.** The Resolution provides for the use of up to \$180,000 in Motor Fuel Tax Funds to fund engineering and street resurfacing construction on local streets. This work shall be done by contract. Trustee Sullivan moved to approve the **Resolution** as presented. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nysten and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

The second item was a **MFT Engineering Services Agreement for Roadway Resurfacing Improvements on Church Street from Gowens Lane to Mutual Terrace, on 171st Ct. from Paxton to limits of Court, and on Luella Ave. from 166th St to 170th Street.** The Agreement authorizes Robinson Engineering to perform the engineering services for the Church/171st Ct./Luella project and for the Village to use Motor Fuel Tax funds to fund related engineering expenses. Services will include contract books and specifications, IDOT submittals, bidding and coordination with the Village/IDOT for contract award, material testing, documentation, and construction inspection. Trustee Sullivan moved to approve the **Agreement** as presented. Trustee Johnson seconded the motion.

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Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins and Nysten

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Attorney's Report

Mr. Lapp had no report this evening.

Community Development

Trustee De Young moved for approval of **Building Permits Nos. 16-0089 – 16-0133** as presented, representing a value of \$653,000 in community investments. Trustee Sullivan seconded the motion. Among these permits, Trustee De Young highlighted the following: \$383,000 – signage for Love's Travel Center (Hardee's); \$10,000 – signage for Enterprise Rent-A-Car.

Roll Call: Ayes: Trustees De Young, Sullivan, Perkins, Nysten, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Parks and Recreation

Trustee Perkins moved to enter into a **Joint Agreement with SRS (Special Recreation Services) for calendar year 2015-16**, to provide Recreational service opportunities for our residents with disabilities and special needs. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Perkins, De Young, Nylen, Sullivan, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Perkins moved to enter into a **Joint Agreement with SRS (Special Recreation Services) for calendar year 2016-17**, to provide Recreational service opportunities for our residents with disabilities and special needs. Trustee De Young seconded the motion.

Roll Call: Ayes: Trustees Perkins, De Young, Nylen, Sullivan, Johnson and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Perkins announced that our Spring Fling Comedy show featuring: Ron Baker Jr, will take place on Saturday April 16 at 6pm. Advance tickets are available for purchase starting Monday February 15 at 12 noon. All advance tickets are \$30 and a table can be reserved with the purchase of 6 to 8 tickets.

Registration is now available for our annual Easter Egg Hunt which will take place at Veterans Park on Saturday March 19 at 11:00 AM for children 1 to 10 years of age. This event will be held rain or shine and pre registration is required.

Sign up is now available for our spring softball leagues. All leagues will consist of eight teams playing a double header round robin schedule. All games will be played at our Gouwens Park Sports Complex. Games are scheduled to begin on Tuesday April 26.

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This years Memorial Day parade will take place on Monday May 30, at 11:00 AM. We are encouraging all schools, churches, businesses and civic groups to participate. You must register your group to be entered into the parade. For more information, please call the Recreation office at 708-331-2940.

Community Coordination

Trustee Nylen shared that the next Mayor's Coffee will take place on Tuesday, March 22 at 7:00 PM at the Community Center.

Most municipal offices will be closed Friday, March 25, in observance of Good Friday. Public safety departments, including police and fire will remain open.

Finance

Trustee Sullivan moved for Approval of payments of vouchers as listed on **Register No. 880** for \$771,374.19 covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Trustee Sullivan moved for Approval of payments of vouchers as listed on **Register No. 881** for \$1,340,466.57 covering day-to-day operations, vendor payments and salaries. Trustee Johnson seconded the motion.

Roll Call: Ayes: Trustees Sullivan, Johnson, De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

Trustee Johnson, acknowledging the detailed reports given during the Public Safety Committee meeting, thanked the Police and Fire departments for keeping us informed and safe.

Public Works

Trustee Reed shared that beginning April 4, the CSX railroad crossing at Route 6 and Van Drunen Road will be completely closed for two weeks to allow for repair of defects. Detour signage and barricades will be provided to re-route traffic during this two-week period.

Residents are reminded of possible road closures at the intersection of Rte. 6 and Cottage Grove Ave. for the installation of a left turn lane on southbound Cottage Grove. Also Daylight Savings Time begins next Saturday, therefore Village parks will be staying open later, until dusk.

Trustee De Young acknowledged the importance of the two agreements presented by Trustee Perkins. These agreement allows us to provide a very valuable service to our residents at a substantial savings.

President De Graff asked if there were any additional business.

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There being no additional business to come before the President and Board of Trustees, Trustee Nysten moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Monday, March 21, 2016, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.


Sallie D. Penman, Clerk

Approved by:

President



